



## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Minutes of 1<sup>st</sup> IQAC Committee Meeting Session 2021-22**

**Venue: Conference Room, Mewar University**

**Date: 15/07/2021**

The President of Mewar University welcomed all the IQAC members in the first IQAC meeting of the academic session 2021-22 and handed over the proceedings to the IQAC Coordinator.

**Agenda Item No. 1:** Confirmation of the minutes of the last IQAC meeting held on 08/04/2021

**Resolution:** The Coordinator of IQAC read out the minutes of the meeting held on 08/04/2021. The members present confirmed the minutes.

**Agenda Item No. 2:** Action taken report of the meeting held on 08/04/2021.

**Resolution:** The Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made on its meeting date.

**Agenda Item No. 3:** Weeding of Examination records.

**Resolution:** As per the MU policy weeding of examination records in various sections is to be done. A committee is to be constituted for the same.

**Agenda Item No. 4:** Preparation of Academic Calendar for the session 2021-22.

*Handwritten signature and date: 15/7/21*



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**(NAAC ACCREDITED)**  
**MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)**

**Resolution:** The Academic Calander for the session 2021-22 is to be prepared as per the revised COVID guidelines issued by UGC and the state government and publicized.

**Agenda Item No. 5:** Preparation of annual reports for the session 2020-21

**Resolution:** The various teaching and non-teaching departments of the University are required to prepare the annual reports for the session 2020-21 and submit them to the registrar's office.

**Agenda Item No. 6:** Sessions on soft skill development for Mewar University staff members.

**Resolution:** Soft skill development programmes for Mewar University teaching and non-teaching staff members are to be conducted and Pro-President Mr A. V. Shukla will plan the same.

**Agenda Item No. 7:** Skills development programmes for the students to be conducted.

**Resolution:** To improve the employability of the students, various skills development programmes and training are to be conducted.

*[Handwritten Signature]*  
15/7/21  
**IQAC Co-Ordinator**  
**MEWAR UNIVERSITY**  
Gangrar, Chittorgarh (Raj.)



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(NAAC ACCREDITED)

MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

## Annexure:

Action taken report of the decisions taken and recommendations made in its meeting dated 08/04/2021 of IQAC:

| Serial No. | Resolution taken   | Action Taken Status  |
|------------|--|--|
| 1          | Conduction of various audits in the University.                    | Energy Audit, Green Audit and environment audit conducted.   |
| 2          | Faculty members and students to take online courses in SWYAM/NPTEL | Faculty members have registered for the online SWYAM/NPTEL courses and will register for the exams also.   |
| 3          | Adoption of AICTE Modal curriculum for Engineering programmes.     | AICTE Model curriculum for Engineering programmes has been adopted.  |
| 4          | Initiative to establish Energy Swaraj Aashram in the University    | The process of establishment of Energy Swaraj Aashram in the University has been started and the responsibility is given to Mr Kapil Nahar and Mr Jitendra Vaswani for the same. |

*Jr*  
15/7/21

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Minutes of 2<sup>nd</sup> IQAC Committee Meeting Session 2021-22**

**Venue: Conference Room, Mewar University**

**Date: 24/09/2021**

The President of Mewar University welcomed all the IQAC members in the second IQAC meeting of the academic session 2021-22 and handed over the proceedings to the IQAC Coordinator.

**Agenda Item No. 1:** Confirmation of the minutes of the last IQAC meeting held on 15/07/2021

**Resolution:** The Coordinator of IQAC read out the minutes of the meeting held on 15/07/2021. The members present confirmed the minutes.

**Agenda Item No. 2:** Action taken report of the meeting held on 15/07/2021.

**Resolution:** The Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made on its meeting date.

**Agenda Item No. 3:** Organization of various events to create environmental awareness inside and outside the University.

**Resolution:** Various events are to be organized for creating environmental awareness inside and outside the University and to save natural resources.

**Agenda Item No. 4:** Organization of programmes to promote gender equity.

*J*  
24/9/21



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**Resolution:** It is suggested to various teaching departments organize the programmes to promote gender equity and also create awareness of the same in the nearby areas.

**Agenda Item No. 5:** Organization of an orientation programme for newly admitted students and faculty members of the University.

**Resolution:** The orientation programme for newly admitted students of the session 2021-22 is to be conducted as per the issued guidelines of AICTE.

**Agenda Item No. 6:** Organization of seminars, workshops, and conferences in the University to promote research culture in the University.

**Resolution:** It is advised to all faculty members to involve in research activities and organize seminars, workshops, and conferences in the University to promote research culture in the University.

**Agenda Item No. 7:** Training programmes for non-teaching staff of the University.

**Resolution:** The non-teaching staff of the University needs to go training regarding record keeping, noting, and office procedures. A training programme to be organized for the same.

*29/9/21*  
**IQAC Co-Ordinator**  
**MEWAR UNIVERSITY**  
Gangrar, Chittorgarh (Raj.)

**Annexure:**

**Action taken report of the decisions taken and recommendations made in its meeting dated 15/07/2021 of IQAC:**

| Serial No. | Resolution taken   | Action Taken Status   |
|------------|--|---|
| 1          | Weeding of Examination records   | A committee was constituted to identify the records which need to be weeded out following the University policy of weeding records  |
| 2          | Preparation of the Academic Calendar for the session 2021-22           | University Academic Calendar for the session 2021-22 has been prepared and published on the University website.   |
| 3          | Preparation of annual reports for the session 2020-21                  | Annual reports are prepared by the teaching and non-teaching departments of the University.   |
| 4          | Sessions on soft skill development for Mewar University staff members. | IQAC has planned to organize sessions on soft skills improvement of the teaching and non-teaching staff members which will be conducted during the academic session 2021-22 |

*JP*  
24/9/21



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of 3<sup>rd</sup> IQAC Committee Meeting Session 2021-22

**Venue: Conference Room, Mewar University**

**Date: 07/01/2022**

The President of Mewar University welcomed all the IQAC members in the third IQAC meeting of the academic session 2021-22 and handed over the proceedings to IQAC Coordinator.

**Agenda Item No. 1:** Confirmation of the minutes of the last IQAC meeting held on 24/09/2021

**Resolution:** The Coordinator of IQAC read out the minutes of the meeting held on 24/09/2021. The members present confirmed the minutes.

**Agenda Item No. 2:** Action taken report of the meeting held on 24/09/2021.

**Resolution:** The Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made on its meeting date.

**Agenda Item No. 3:** Landscaping of the University campus.

**Resolution:** Landscaping of the University needs improvement. A committee needs to be constituted to work on improving the landscaping of the University.

**Agenda Item No. 4:** Convocation to be organized in the University.

**Resolution:** Due to COVID, convocation was not organized in the last academic session. The convocation is to be organized in this academic session. A committee needs to be constituted for the organization of the same.

*7/1/22*



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**Agenda Item No. 5:** Annual fest to be organized in the University.

**Resolution:** The University plans to organize the annual fest in the session 2021-22 after the semester exams. A committee needs to be constituted for the organization of the same.

**Agenda Item No. 6:** Organization of inter-university sports tournaments in the University.

**Resolution:** The University plans to organize inter-university sports tournaments and invite teams from various HEIs for participating in the tournament at the University.

  
7/1/22  
**IQAC Co-Ordinator**  
**MEWAR UNIVERSITY**  
Gangrar, Chittorgarh (Raj.)





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MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

## Annexure:

Action taken report of the decisions taken and recommendations made in its meeting dated 24/09/2021 of IQAC:

| Serial No. | Resolution taken   | Action Taken Status   |
|------------|--|---|
| 1          | Organization of various events to create environmental awareness   | Programmes to create environmental awareness among the students and staff of the University, and in the areas nearby are planned by the teaching departments of the University. |
| 2          | Organization of programmes to promote gender equity  | To promote gender equity, several programmes are planned for the session 2021-22.   |
| 3          | Organization of an orientation programme for newly admitted students and faculty members of the University | 3 Week orientation programme is planned for the students of the first year and 3 Days orientation programme for faculty members of the University                               |
| 4          | Organization of seminars, workshops, and conferences   | Various seminars, workshops and conferences are planned which will be conducted in this academic session.   |

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7/1/22

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Minutes of 4<sup>th</sup> IQAC Committee Meeting Session 2021-22**

**Venue: Conference Room, Mewar University**

**Date: 24/03/2022**

The President of Mewar University welcomed all the IQAC members in the fourth IQAC meeting of the academic session 2021-22 and handed over the proceedings to the IQAC Coordinator.

**Agenda Item No. 1:** Confirmation of the minutes of the last IQAC meeting held on 07/01/2022

**Resolution:** The Coordinator of IQAC read out the minutes of the meeting held on 07/01/2022. The members present confirmed the minutes.

**Agenda Item No. 2:** Action taken report of the meeting held on 07/01/2022

**Resolution:** The Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made on its meeting date.

**Agenda Item No. 3:** Conduction of programmes related to social responsibilities of the University.

**Resolution:** It is resolved that the University will conduct programmes related to gender equity, linguistic diversity, environmental issues and other such areas to create awareness in the University and nearby areas.

**Agenda Item No. 4:** Conduction of various internal and external audits in the University.

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24/3/22



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**Resolution:** It is resolved to form committees and conduct various internal and external audits like energy audits, green audits, gender audits, and environmental audits in the University before the end of academic session 21-22.

**Agenda Item No. 5:** State or National level NCC/NSS programmes organization and participation.

**Resolution:** Mewar University has both NCC and NSS units. It is resolved to organize State or National level NCC/NSS programmes in the University in the near future and ensure maximum participation by the units in the same.

**Agenda Item No. 6:** Organization of NAAC-sponsored seminar in the University by IQAC.

**Resolution:** NAAC has invited applications from the HEIs for organizing NAAC-sponsored seminars/workshops. It is resolved to prepare a proposal and apply for the grant to NAAC.

  
24/3/22  
**IQAC Co-Ordinator**  
**MEWAR UNIVERSITY**  
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MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

## Annexure:

Action taken report of the decisions taken and recommendations made in its meeting dated 07/01/2022 of IQAC:

| Serial No. | Resolution taken   | Action Taken Status   |
|------------|--|---|
| 1          | Landscaping of the University campus.                                  | A committee is constituted for landscape gardening on the campus.   |
| 2          | Convocation to be organized in the University.                         | Convocation will be held on 16 <sup>th</sup> April 2022, committees are constituted for the same.                                 |
| 3          | Annual fest to be organized in the University.                         | Unifest-2022 is being organized from 22 <sup>nd</sup> Mar to 31 <sup>st</sup> Mar 2022, committees were constituted for the same. |
| 4          | Organization of inter-university sports tournaments in the University. | A basketball tournament is organized for international students studying in HEIs in India   |

*B*  
24/3/22

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Minutes of 5<sup>th</sup> IQAC Committee Meeting Session 2021-22**

**Venue: Conference Room, Mewar University**

**Date: 25/05/2022**

The President of Mewar University welcomed all the IQAC members in the fifth IQAC meeting of the academic session 2021-22 and handed over the proceedings to the IQAC Coordinator.

**Agenda Item No. 1:** Confirmation of the minutes of the last IQAC meeting held on 24/03/2022

**Resolution:** The Coordinator of IQAC read out the minutes of the meeting held on 24/03/2022. The members present confirmed the minutes.

**Agenda Item No. 2:** Action taken report of the meeting held on 24/03/2022

**Resolution:** The Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made on its meeting date.

**Agenda Item No. 3:** Language proficiency and soft skill development classes for non-teaching staff to be organized.

**Resolution:** To improve the oral and written communication skills of the non-teaching staff, it is resolved to organize Language proficiency and soft skill development classes for the non-teaching staff of the University.

**Agenda Item No. 4:** Awareness about subscribed e-resources by Mewar University.

*25/5/22*



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**Resolution:** The University has subscribed to various e-resources in all disciplines. The faculty member and students need to be made aware of them. It is resolved to organize an awareness programme for the same.

**Agenda Item No. 5:** Preparation of IQAC Calendar for the session 2022-23

**Resolution:** Various activities are conducted in the University as IQAC initiatives for ensuring quality improvement. IQAC also prepares the yearly calendar for the same. It is resolved to prepare the IQAC Calendar for the session 2022-23 and organize the activities accordingly.

*B*  
25/5/22  
**IQAC Co-Ordinator**  
**MEWAR UNIVERSITY**  
Gangrar, Chittorgarh (Raj.)



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MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

## Annexure:

Action taken report of the decisions taken and recommendations made in its meeting dated 24/03/2022 of IQAC:

| Serial No. | Resolution taken   | Action Taken Status  |
|------------|--|--|
| 1          | Conduction of programmes related to social responsibilities of the University. | Various programmes on Gender Sensitization, Linguistic Diversity, and Environment Day were organized in the University campus  |
| 2          | Conduction of various internal and external audits in the University.          | External Energy, Environment and Green Audits were conducted by Empirical Exergy Private Limited, Indore   |
| 3          | State or National level NCC/NSS programmes organization and participation.     | National Integration Camp is being conducted from 21 <sup>st</sup> May to 27 <sup>th</sup> May 2023 in the University campus.  |
| 4          | Organization of NAAC-sponsored seminar in the University by IQAC               | A proposal for the organization of a NAAC-sponsored seminar on the title "Challenges and innovative measures for enhancement of Education and Research in HEIs of Rural Areas" has been prepared and is being sent to NAAC |

  
25/5/22

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